

# Architectural Request

**PLEASE ALLOW 45-60 DAYS FOR PROCESSING**

**\*\*\*Work Cannot Be Started until Approval is Given By the Architectural Committee and/or Board Members\*\*\***

Approval of this application is based solely on the aesthetics and types of material used. It is the homeowner's responsibility to secure Building Permits, Structural Approvals, Safety Inspections and any other approvals required by local municipal or county authority. All projects are subject to local Building Regulations and Restrictions of Record. It is very important that you read the architectural guidelines in your governing documents thoroughly before planning any project. Failure to do this may cause delays in the approval process.

Subdivision: \_\_\_\_\_

Homeowner \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_ Other Ph \_\_\_\_\_

Contractor \_\_\_\_\_ Contractor Ph \_\_\_\_\_

Nature of Improvement \_\_\_\_\_

Estimated start date \_\_\_\_\_ Estimated completion date \_\_\_\_\_

Note all work must be completed within 90 days of approval

**The following items must be attached or your request will be delayed:**

1. \_\_\_ A copy of your plot plan showing the location of your requested improvement
2. \_\_\_ A list of materials to be used
3. \_\_\_ For deck or fence requests also complete the attached deck/fence material list
4. \_\_\_ Color of finished product \_\_\_\_\_
5. \_\_\_ Copy of drawings of deck or other improvements
6. \_\_\_ Photo or drawing of fence or other improvement

Homeowner signature \_\_\_\_\_ Date \_\_\_\_\_

Send completed copy to: DNI Properties, Inc.  
662 Office Parkway  
St. Louis, MO 63141  
314-576-0700 Fax 314-576-0718

\_\_\_\_\_  
**For Architectural Committee Use Only**

Date received \_\_\_\_\_ Additional info required \_\_\_\_\_

Reviewed by Community Manager \_\_\_\_\_ Date \_\_\_\_\_

Approval/Disapproval by Architectural Committee \_\_\_\_\_ Date \_\_\_\_\_

Approval/Disapproval by Board Member \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_